



**Najee Zarif, Director**

**Alex Chetley, Deputy Director - Development**

**Sam Chrun, Deputy Director - Engineering**

**Kristi Rhea, Deputy Director - Administration**

**David Tolliver, Deputy Director - Operations**

June 5, 2026

REQUEST FOR PROPOSALS – SJCDPW-RFP-26-06

**SUBJECT: CONSULTING SERVICES FOR NORTH SAN JOAQUIN AREA LOCAL FLOODPLAIN DELINEATION- – ADDENDUM No. 1**

Addendum No. 1 provides changes to Section 8.1 – Consultant Selection Schedule and Section 8.5 – Cost Proposal Submittal of Section 8 - **CONSULTANT SELECTION PROCESS** of Request for Proposals - SJCDPW-RFP-26-06 and **Attachment “B” – QUALIFICATION EVALUATION WORKSHEET**. Information shown on the enclosed form is essential for consultants responding to SJCDPW-RFP-26-06.

Please verify that you have considered contents of the Addendum No. 1 by signing and including the enclosed form with your submittal, due no later than 4:00 p.m. on Monday, June 15, 2026.

Sincerely,

**NHAN TRAN**  
Management Analyst II

Z:\CONSULTANTS\BRIDGE ENGINEERING\Blossom and Elliot\2nd Attempt\Addendum No. 1.doc

Attachment

**REQUEST FOR PROPOSALS - SJCDPW-RFP-26-06**  
**ADDENDUM No. 1 – June 5, 2026**

8.1 Consultant Selection Schedule: SJCDPW will follow the Consultant selection schedule listed below, but reserves the right to modify the schedule in any manner necessary to serve the best interests of SJCDPW:

Request for Proposals Released.. ..... Monday, May 18, 2026  
Written Questions Submitted by.....Thursday, June 4, 2026 by 12:00 pm  
Release Response to Written Questions.....Friday, June 5, 2026  
**Technical Proposals Due.....Monday, June 15, 2026, by 4:00 PM**  
Notification/Scheduling Oral Interviews.....Friday, June 26, 2026  
~~Consultants Oral Interviews.....Thursday, July 2, 2026~~  
Consultants Oral Interviews.....Wednesday, July 8, 2026  
~~Consultant Notification, Selection/Ranking..... Monday, July 6, 2026~~  
Consultant Notification, Selection/Ranking..... Thursday, July 9, 2026  
~~Highest Ranked's Cost Proposal .....Thursday, July 9, 2026, by 4:00 pm~~  
Highest Ranked's Cost Proposal .....Thursday, July 16, 2026, by 4:00 pm  
~~Negotiation with Highest Ranked Consultant...Thursday, July 16, 2026~~  
Negotiation with Highest Ranked Consultant...Thursday, July 23, 2026  
~~Conclude Agreement Negotiations.....Wednesday, July 28, 2026~~  
Conclude Agreement Negotiations.....Thursday, August 6, 2026

8.5 Cost Proposal Submittal: The highest ranked CONSULTANT selected for the PROJECT shall submit a cost proposal as prescribed under Section 8.1 – Consultant Selection Schedule after the consultant has been notified of the final selection. The cost proposal shall include a cover letter signed by an official who has the authority to bind the CONSULTANT to the contract, including a brief statement affirming that the consultant is able to comply with PROJECT requirements/standards, indemnification, and insurance requirements as cited in SJCDPW-RFP-26-06

The selected CONSULTANT shall submit the cost proposal documents in PDF format via e-mail on or before on Thursday, July 9 16, 2026, by 4:00 pm to: [ntran@sigov.org](mailto:ntran@sigov.org)

QUALIFICATIONS EVALUATION WORKSHEET

CONSULTANT: \_\_\_\_\_

Subconsultants: \_\_\_\_\_

	(a) Weight	(b) Score	(a x b) Weighted Score
WRITTEN SOQ & TECHNICAL PROPOSAL		0-10	
A. CONSULTANT Profile and Overall Capabilities	1.00	_____	_____
B. Key Personnel	1.00	_____	_____
C. Similar Reference Projects	1.00	_____	_____
D. Knowledge of Local Conditions and Concerns	1.00	_____	_____
E. Project Approach and Work Plan	1.00	_____	_____
F. Value Added to Enhance Project Scope	1.00	_____	_____
_____			
SUBTOTAL WRITTEN SCORE (60 points maximum)		_____	_____

ORAL PRESENTATION/INTERVIEW

A. Demonstrated knowledge of required work	1.00	_____	_____
B. Demonstrated course of action to meet goals	0.50	_____	_____
C. Demonstrated capabilities of CONSULTANT/subconsultant — project team	0.50	_____	_____
_____			
SUBTOTAL INTERVIEW SCORE (40 points maximum)		_____	_____

\_\_\_\_\_ TOTAL SCORE (100 points maximum) \_\_\_\_\_

EVALUATOR: \_\_\_\_\_ DATE: \_\_\_\_\_

QUALIFICATIONS EVALUATION WORKSHEET

CONSULTANT: \_\_\_\_\_

Subconsultants: \_\_\_\_\_

	(a) Weight	(b) Score 0-10	(a x b) Weighted Score
<b>WRITTEN SOQ &amp; TECHNICAL PROPOSAL</b>			
A. Relevant experience of Project Team	1.50	_____	_____
B. Project Manager's Experience	1.00	_____	_____
C. Knowledge of Local Conditions and Concerns	1.00	_____	_____
D. Project Approach and Work Plan	1.50	_____	_____

SUBTOTAL WRITTEN SCORE (50 points maximum) \_\_\_\_\_

**ORAL PRESENTATION/INTERVIEW**

A. Demonstrated knowledge of required work	2.00	_____	_____
B. Demonstrated course of action to meet goals	1.00	_____	_____
C. Demonstrated capabilities of CONSULTANT/subconsultant project team	2.00	_____	_____

SUBTOTAL INTERVIEW SCORE (50 points maximum) \_\_\_\_\_

TOTAL SCORE (100 points maximum) \_\_\_\_\_

EVALUATOR: \_\_\_\_\_

DATE: \_\_\_\_\_

Signed \_\_\_\_\_

Date: \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Consulting Firm \_\_\_\_\_