San Joaquin County
Treasurer-Tax Collector
44 N. San Joaquin St., Ste. 150
Stockton, CA 95202

PHONXAY KEOKHAM, CPA
TREASURER-TAX COLLECTOR

INSTRUCTIONS FOR FILING A PEDDLER / SOLICITOR / SERVICE LICENSE APPLICATION

No person shall, without first obtaining a license to operate, act or attempt to act within the unincorporated area of the County of San Joaquin as a peddler, solicitor, or a service provider. To procure a license to operate, a written application must be filed with the San Joaquin County Treasurer-Tax Collector (TTC).

Before the TTC may issue a solicitor or service license, the applicant must file with the TTC a bond in the amount not less than $1,000.00 executed by an established surety company. Bond shall remain in effect for 30 days after the expiration of a license or any renewal thereof.

The TTC shall issue a license to the applicant upon the filing of an application for license, the posting of the required bond, the investigation of the information contained in the application by the Sheriff's Office, including the applicant's business background and moral character, and the Sheriff's favorable report. A $35.00 background check fee will be collected separately by the Sheriff's Office. Should the Sheriff report that any of the information in such application is untrue or that the applicant's character or business responsibility is unsatisfactory, the TTC shall notify the applicant that the application has been denied and that no license will be issued.

A soldier, sailor or marine who has received from the United States an honorable discharge or release from active duty under honorable conditions, and who wishes to obtain a license, is exempt from any and all license fees.

The following items are required for peddler, solicitor, or service licenses:

1. Peddler, solicitor, or service license application
2. Government issued identification or driver's license (if operating a motor vehicle)
3. General liability insurance with declaration sheet
4. Environmental Health permit if edible items are being sold
5. Surety bond of $1,000.00 for solicitor or service licenses
6. Non-refundable $195.00 license fee payable to San Joaquin County Treasurer-Tax Collector or SJC TTC

Bring items listed above to the TTC's Office. The TTC will then submit your application to the Sheriff's Office. Applicants will have a background check administered and be fingerprinted by the Sheriff's Office by appointment only during the hours of 8:00 a.m. - 12:00 p.m. and 1:00 p.m. - 4:00 p.m. Monday, Wednesday, and Friday (excluding holidays). To schedule appointment for background check call the Technical Services Department at (209) 468-4459. The Sheriff's Office is located at: 7000 Michael Canlis Blvd.
French Camp, CA 95231

Upon approval from the Sheriff's Office, applicants will be notified to return to the TTC's Office to have a photo identification taken. Photos are taken on Tuesdays (excluding holidays) between the hours of 9:00 a.m. - 11:00 a.m.

TTC will furnish a license and identification card valid for one year. Any licensee must on his or her person at all times their license identification card and shown for business purposes. Peddlers must display their license at all times in a conspicuous place at the displacing location. No peddler shall dispense any merchandise not listed on his or her license.

PEDDLER / SOLICITOR / SERVICE LICENSE APPLICATION

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44 N. San Joaquin Street, Suite 150
Stockton, CA 95202
Phone (209) 468-2133 ▪ Fax (209) 468-9482
sjcttc.org

Please complete the application and background check completely and accurately. Incomplete applications will be returned. Make checks payable to SJC TTC. Upon receipt of this application and fee, the Sheriff's Office will make a preliminary investigation based upon the information provided. Any license is subject to revocation without refund of fees should it be determined upon complete investigation that the applicant's business background or moral character is unsatisfactory or any information contained in the application is false. Applicant will be photographed and fingerprinted prior to obtaining peddler, solicitor, or service license.

1. Name of Applicant	2. Name of Company
3. Principal Place of Business Address	4. Mailing Address (if different than box 3)
5. Phone	6. E-mail

7. License Type

Peddler License Solicitor License Service License

8. Description of the merchandise you will be soliciting, selling, or service providing

9. I hereby declare under penalty of perjury that the information on this application is true, correct, and complete to the best of my knowledge and belief. I acknowledge and agree that I have read and understand either Sections 7-1025 through 7-1036 (peddler license), Sections 7-1013 through 7-1024 (solicitor license), or Sections 7-1037 through 7-1048 (service license) of the San Joaquin County Ordinance Code No. 2334 and will abide by all provisions and regulations of said ordinance. In addition, I will notify the Treasurer-Tax Collector of any change of address or change to person(s) employed during the term of my license.

10. Signature	11. Date
12. Printed Name	13. Title

14 – 18 TAX COLLECTOR'S USE ONLY

14. Payment Type Amount_____ Cash____ Check#_____ Credit____	15. Register#/Collection#	16. Bond
17. Received By	18. License Number	

PEDDLER / SOLICITOR / SERVICE LICENSE APPLICATION (BACKGROUND CHECK)

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1. Name of Applicant		2. Other Name (AKA or Alias)		
3. Date of Birth	4. Age	5. Height	6. Weight	7. Gender
8. Eye Color	9. Hair Color	10. SSN	11. Driver's License/ID#	12. # of Employees
13. Record of Convictions		14. Place of Birth		
15. List distinguishing characteristics or marks				
16. Description of the merchandise you will be selling, soliciting, or service providing				
17. Do you maintain a principal place or fixed place of business within San Joaquin County as defined in Sections 7-7014(c), 7-1026(c), or 7-1038(f) of the San Joaquin County Ordinance Code? YES NO				
18. Have you resided continuously within the State of California for at least 120 days immediately preceding the filing of this application? YES NO				
19. Have you resided continuously within the County of San Joaquin for at least 120 days immediately preceding the filing of this application? YES NO				
20. If you have not resided continuously within the State or County, please indicate your permanent address, the local address at which you will be residing while in San Joaquin County and the local address from which you will carry on your business while in San Joaquin County. Permanent Address:_____ Local Address:_____				
21. I declare under penalty of perjury that I am the applicant named in the foregoing application for a peddler, solicitor, or service license and that the statements and answers contained within are true, correct, and complete to the best of my knowledge and belief.				
22. Signature		23. Date		
24. Printed Name		25. Title		
26 – 30 SHERIFF'S OFFICE USE ONLY				
26. I hereby ___approve ___deny the above application for a ___peddler ___solicitor ___service license in the County of San Joaquin upon the condition that final approval will be forwarded only after a complete investigation has been performed.				
27. Sheriff's Deputy Signature		28. Date		
29. Received By		30. Sheriff's Fee		